

Corrigendum 1: (dated 07.11.2022)

For 'selection of Service provider for conduct of examination process and related activities for Security Guards and others in Bihar Legislative Assembly Secretariat, Patna'

Based on the discussion in pre-bid meeting and based on various clarification queries received from the bidder, the assembly secretariat has decided to revise the following clauses of the tender document. Potential bidders are requested to take note of the same. No further changes requested from bidders will be solicited in this matter, however secretariat reserves rights to publish additional if required.

Sl. No.	Clause/Section Name as in RFP	Existing Clause			Revised Clause		
		S. No	Particulars	Details	S. No	Particulars	Details
1.	1. Fact Sheet	6	EMD	Earnest Money Deposit of 10,00,000/- (Ten Lakhs only). Demand Draft in favour of "D.D.O. Bihar Vidhan Sabha, Patna", payable at Patna from any of the nationalized bank.	6	EMD	Earnest Money Deposit of 10,00,000/- (Ten Lakhs only). Demand Draft in favour of "D.D.O. Bihar Vidhan Sabha, Patna", payable at Patna from any of the scheduled bank. The Firms registered with MSME (Micro Small and Medium Enterprises) are exempted from the payment of EMD. Copy of valid Certificate must be furnished with Technical Cover.
2.	8. Essential Technical Pre-requisite	3.	The bidder shall have satisfactorily conducted computer-based examinations for at least 3 (Three) Government Departments/ Central PSUs/ State PSUs/ State Govt./Higher Educational Institutions/Universities etc. over last 1 year as on date of bid submission.		3.	The bidder shall have satisfactorily conducted computer-based as well as offline examinations for Government Departments/Central PSUs/State PSUs/State Govt. over last 1 year as on date of bid submission.	
		4.	The bidder should have conducted computer based examinations for a minimum of 10 lakhs candidates in last five years and must have conducted One examination for more than 1 lakhs candidates under one single advertisement.		4.	The bidder must have conducted One CBT (Computer Based Test) examination for more than 1 lakhs candidates under one single advertisement.	
		5.	The bidder should have experience of setting question papers for at least 10 clients over last 5 years, out of which the bidder should have set bilingual question papers for 5 nos. of Government Departments / Central PSUs/ State PSUs/ State Govt./ Higher Educational Institutions/University clients. The bidder should also have the experience of conducting at least one multi batch examination for the same post. An undertaking / Self-Declaration is to be submitted in this regard with customer details.		5.	The bidder should have experience of setting question papers for at least 10 clients over last 5 years, out of which the bidder should have set bilingual question papers for 5 nos. of Government Departments / Central PSUs/State PSUs/State Govt. The bidder should also have the experience of conducting at least one multi batch examination for the same post. An undertaking / Self-Declaration is to be submitted in this regard with customer details.	
		6.	The bidder should have an average annual turnover of at least Rs. 1.5 Crore for the last three Financial Years i.e. 2019-20, 2020-21 & 2021-22 from examination and recruitment related works. For the same the bidder should submit audited balance sheets along with separate certificate signed by a Chartered Accountant specifically mentioning turnover from examination and recruitment related works for each FY.		6.	The bidder should have an average annual turnover of at least Rs. 1.5 Crore for any 3 (three) of the last five Financial Years i.e. 2017-18, 2018-19, 2019-20, 2020-21 & 2021-22 from examination and recruitment related works. For the same the bidder should submit audited balance sheets along with separate certificate signed by a Chartered Accountant specifically mentioning turnover from examination and recruitment related works for each FY.	

Sl. No.	Clause/Section Name as in RFP	Existing Clause	Revised Clause																																																																																				
		7. The bidder should have at least 150 nos. of manpower on its payroll (on permanent basis) as on 01.08.2022. An undertaking is to be submitted in this regard.	7. The bidder should have at least 50 nos. of manpower on its payroll (on permanent basis) as on 01.08.2022. An undertaking is to be submitted in this regard.																																																																																				
		8. The bidder should not be blacklisted by any Government Departments/ Central PSUs/ State PSUs/ State Govt./Higher Educational Institutions/Universities as on date of bid submission.	8. The bidder should not be blacklisted by any Government Departments/ Central PSUs/State PSUs/State Govt. as on date of bid submission.																																																																																				
		9. Bidder should have a valid Goods & Service Tax (GST) registration and TIN/PAN. The Bidder should also possess ISO-9001, ISO-27001, CMMI level 5 certificate.	9. Bidder should have a valid Goods & Service Tax (GST) registration and TIN/PAN. The Bidder should also possess ISO-9001, ISO-27001, CMMI level 3 certificate.																																																																																				
3.	9. Evaluation of Technical Bids:	<p>The Technical bid would be evaluated on basis of methodology as tabulated below:</p> <table border="1"> <thead> <tr> <th>S. No.</th> <th>Technical Criteria</th> <th>Parameters & scale</th> <th>Marks</th> </tr> </thead> <tbody> <tr> <td></td> <td colspan="3">Number of Clients for which computer-based examinations conducted (15 Marks)</td> </tr> <tr> <td rowspan="3">2</td> <td rowspan="3">The bidder shall have satisfactorily conducted computer-based examinations for at least 3 Government Departments/ Central PSUs/ State PSUs/ State Govt./Higher Educational Institutions/Universities etc. in last 1 year</td> <td>> = 3 and <5</td> <td>5 Marks</td> </tr> <tr> <td>> =5 and <7</td> <td>10 Marks</td> </tr> <tr> <td>> = 7</td> <td>15 Marks</td> </tr> <tr> <td></td> <td colspan="3">Bidder's experience in CBT Exam under One Single Advertisement (15 Marks)</td> </tr> <tr> <td rowspan="4">3</td> <td rowspan="4">The Bidder should have experience of conducting Computer Based Test under One Single Advertisement for Government Departments/ Government Agencies/Exam Conducting Bodies of Govt./PSUs during the last 03 Financial Years (2019-20, 2020-21, 2021-22)</td> <td>>=1lakh and <4 lakh (candidates)</td> <td>5 Marks</td> </tr> <tr> <td>>=4 lakh and <8 lakh (candidates)</td> <td>8 Marks</td> </tr> <tr> <td>>=8 lakh (candidates)</td> <td>15 Marks</td> </tr> <tr> <td></td> <td></td> </tr> <tr> <td></td> <td colspan="3">Bidders Financial Capability (10 Marks)</td> </tr> <tr> <td rowspan="4">4</td> <td rowspan="4">The bidder's average annual turnover for the last three Financial Years i.e. 2019-20, 2020-21 & 2021-22 from examination and recruitment related works. For the same the bidder should submit audited balance sheets along with separate certificate signed by Chartered Accountant specifically mentioning turnover from examination</td> <td colspan="2">Average Annual Turnover from examination and recruitment related works (10 Marks)</td> </tr> <tr> <td>>= 15 Crore and <20 Crore</td> <td>3 Marks</td> </tr> <tr> <td>>= 20 Crore and <25 Crore</td> <td>7 Marks</td> </tr> <tr> <td>>= 25 Crore</td> <td>10 Marks</td> </tr> </tbody> </table>	S. No.	Technical Criteria	Parameters & scale	Marks		Number of Clients for which computer-based examinations conducted (15 Marks)			2	The bidder shall have satisfactorily conducted computer-based examinations for at least 3 Government Departments/ Central PSUs/ State PSUs/ State Govt./Higher Educational Institutions/Universities etc. in last 1 year	> = 3 and <5	5 Marks	> =5 and <7	10 Marks	> = 7	15 Marks		Bidder's experience in CBT Exam under One Single Advertisement (15 Marks)			3	The Bidder should have experience of conducting Computer Based Test under One Single Advertisement for Government Departments/ Government Agencies/Exam Conducting Bodies of Govt./PSUs during the last 03 Financial Years (2019-20, 2020-21, 2021-22)	>=1lakh and <4 lakh (candidates)	5 Marks	>=4 lakh and <8 lakh (candidates)	8 Marks	>=8 lakh (candidates)	15 Marks				Bidders Financial Capability (10 Marks)			4	The bidder's average annual turnover for the last three Financial Years i.e. 2019-20, 2020-21 & 2021-22 from examination and recruitment related works. For the same the bidder should submit audited balance sheets along with separate certificate signed by Chartered Accountant specifically mentioning turnover from examination	Average Annual Turnover from examination and recruitment related works (10 Marks)		>= 15 Crore and <20 Crore	3 Marks	>= 20 Crore and <25 Crore	7 Marks	>= 25 Crore	10 Marks	<p>The Technical bid would be evaluated on basis of methodology as tabulated below:</p> <table border="1"> <thead> <tr> <th>S. No.</th> <th>Technical Criteria</th> <th>Parameters & scale</th> <th>Marks</th> </tr> </thead> <tbody> <tr> <td></td> <td colspan="3">Number of Clients for which computer-based examinations conducted (15 Marks)</td> </tr> <tr> <td rowspan="3">2</td> <td rowspan="3">The bidder shall have satisfactorily conducted computer-based examinations for at least 3 Government Departments/Central PSUs/State PSUs/State Govt.</td> <td>> = 1 and <2</td> <td>5 Marks</td> </tr> <tr> <td>> = 2 and <3</td> <td>10 Marks</td> </tr> <tr> <td>> = 3</td> <td>15 Marks</td> </tr> <tr> <td></td> <td colspan="3">Bidder's experience in CBT Exam under One Single Advertisement (15 Marks)</td> </tr> <tr> <td rowspan="3">3</td> <td rowspan="3">The Bidder should have experience of conducting Computer Based Test under One Single Advertisement for Government Departments/ Government Agencies/Exam Conducting Bodies of Govt./PSUs during any 3 of the last 05 Financial Years (2017-18, 2018-19, 2019-20, 2020-21, 2021-22)</td> <td>>=1 lakh and <4 lakh (candidates)</td> <td>5 Marks</td> </tr> <tr> <td>>=4 lakh and <8 lakh (candidates)</td> <td>8 Marks</td> </tr> <tr> <td>>=8 lakh (candidates)</td> <td>15 Marks</td> </tr> <tr> <td></td> <td colspan="3">Bidders Financial Capability (10 Marks)</td> </tr> <tr> <td rowspan="3">4</td> <td rowspan="3">The bidder's average annual turnover for any 3 of the last five Financial Years i.e. 2017-18, 2018-19, 2019-20, 2020-21, 2021-22 from examination and recruitment related works. For the same the bidder should submit audited balance sheets along with separate certificate</td> <td colspan="2">Average Annual Turnover from examination and recruitment related works (10 Marks)</td> </tr> <tr> <td>>= 1.5 Crore and <2.5 Crore</td> <td>3 Marks</td> </tr> <tr> <td>>= 2.5 Crore and <5 Crore</td> <td>7 Marks</td> </tr> </tbody> </table>	S. No.	Technical Criteria	Parameters & scale	Marks		Number of Clients for which computer-based examinations conducted (15 Marks)			2	The bidder shall have satisfactorily conducted computer-based examinations for at least 3 Government Departments/Central PSUs/State PSUs/State Govt.	> = 1 and <2	5 Marks	> = 2 and <3	10 Marks	> = 3	15 Marks		Bidder's experience in CBT Exam under One Single Advertisement (15 Marks)			3	The Bidder should have experience of conducting Computer Based Test under One Single Advertisement for Government Departments/ Government Agencies/Exam Conducting Bodies of Govt./PSUs during any 3 of the last 05 Financial Years (2017-18, 2018-19, 2019-20, 2020-21, 2021-22)	>=1 lakh and <4 lakh (candidates)	5 Marks	>=4 lakh and <8 lakh (candidates)	8 Marks	>=8 lakh (candidates)	15 Marks		Bidders Financial Capability (10 Marks)			4	The bidder's average annual turnover for any 3 of the last five Financial Years i.e. 2017-18, 2018-19, 2019-20, 2020-21, 2021-22 from examination and recruitment related works. For the same the bidder should submit audited balance sheets along with separate certificate	Average Annual Turnover from examination and recruitment related works (10 Marks)		>= 1.5 Crore and <2.5 Crore	3 Marks	>= 2.5 Crore and <5 Crore	7 Marks
S. No.	Technical Criteria	Parameters & scale	Marks																																																																																				
	Number of Clients for which computer-based examinations conducted (15 Marks)																																																																																						
2	The bidder shall have satisfactorily conducted computer-based examinations for at least 3 Government Departments/ Central PSUs/ State PSUs/ State Govt./Higher Educational Institutions/Universities etc. in last 1 year	> = 3 and <5	5 Marks																																																																																				
		> =5 and <7	10 Marks																																																																																				
		> = 7	15 Marks																																																																																				
	Bidder's experience in CBT Exam under One Single Advertisement (15 Marks)																																																																																						
3	The Bidder should have experience of conducting Computer Based Test under One Single Advertisement for Government Departments/ Government Agencies/Exam Conducting Bodies of Govt./PSUs during the last 03 Financial Years (2019-20, 2020-21, 2021-22)	>=1lakh and <4 lakh (candidates)	5 Marks																																																																																				
		>=4 lakh and <8 lakh (candidates)	8 Marks																																																																																				
		>=8 lakh (candidates)	15 Marks																																																																																				
	Bidders Financial Capability (10 Marks)																																																																																						
4	The bidder's average annual turnover for the last three Financial Years i.e. 2019-20, 2020-21 & 2021-22 from examination and recruitment related works. For the same the bidder should submit audited balance sheets along with separate certificate signed by Chartered Accountant specifically mentioning turnover from examination	Average Annual Turnover from examination and recruitment related works (10 Marks)																																																																																					
		>= 15 Crore and <20 Crore	3 Marks																																																																																				
		>= 20 Crore and <25 Crore	7 Marks																																																																																				
		>= 25 Crore	10 Marks																																																																																				
S. No.	Technical Criteria	Parameters & scale	Marks																																																																																				
	Number of Clients for which computer-based examinations conducted (15 Marks)																																																																																						
2	The bidder shall have satisfactorily conducted computer-based examinations for at least 3 Government Departments/Central PSUs/State PSUs/State Govt.	> = 1 and <2	5 Marks																																																																																				
		> = 2 and <3	10 Marks																																																																																				
		> = 3	15 Marks																																																																																				
	Bidder's experience in CBT Exam under One Single Advertisement (15 Marks)																																																																																						
3	The Bidder should have experience of conducting Computer Based Test under One Single Advertisement for Government Departments/ Government Agencies/Exam Conducting Bodies of Govt./PSUs during any 3 of the last 05 Financial Years (2017-18, 2018-19, 2019-20, 2020-21, 2021-22)	>=1 lakh and <4 lakh (candidates)	5 Marks																																																																																				
		>=4 lakh and <8 lakh (candidates)	8 Marks																																																																																				
		>=8 lakh (candidates)	15 Marks																																																																																				
	Bidders Financial Capability (10 Marks)																																																																																						
4	The bidder's average annual turnover for any 3 of the last five Financial Years i.e. 2017-18, 2018-19, 2019-20, 2020-21, 2021-22 from examination and recruitment related works. For the same the bidder should submit audited balance sheets along with separate certificate	Average Annual Turnover from examination and recruitment related works (10 Marks)																																																																																					
		>= 1.5 Crore and <2.5 Crore	3 Marks																																																																																				
		>= 2.5 Crore and <5 Crore	7 Marks																																																																																				

Sl. No.	Clause/Section Name as in RFP	Existing Clause			Revised Clause			
		and recruitment related works for each FY		Marks	signed by Chartered Accountant specifically mentioning turnover from examination and recruitment related works for each FY	>= 5 Crore	10 Marks	
		Bidder's Certifications (15 Marks)			Bidder's Certifications (15 Marks)			
		5	The bidder should have CERT-In (for Computer based Examination Software), CMMI Level 5 certifications, ISO 9001, ISO 27001 (Proofs to be submitted)	ISO 9001, 27001, CMMI level 5.	5	The bidder should have CERT-In (for Computer based Examination Software), CMMI Level certifications, ISO 9001, ISO 27001 (Proofs to be submitted)	ISO 9001, 27001, CMMI level 3 CERT-In Certificate (for CBT Examination Software)	5
			ISO 9001, 27001, CMMI Level 5, CERT-In Certificate (For Computer Based Examination Software)	7			ISO 9001, 27001, CMMI Level 4, CERT-In Certificate (for CBT Examination Software)	7
			ISO 9001, 27001, CMMI Level 5, CERT-In (for Examination Software) and STQC certificate for test platform.	15			ISO 9001, 27001, CMMI Level 5, CERT-In (for CBT Examination Software) and STQC certificate for test platform.	15
4.	10. Evaluation of Bids	Note: (i) The aforesaid formula will be used only for determining the financial bid for Quality and Cost Based Selection (QCBS) evaluation process. However, the payment will be made as per the rate quoted for such Activity as per the payment schedule to the successful bidder. (ii) The Bidders will have not to quote more than Rs. 75/- for "Activity-II Non Examination Process"			Note: The aforesaid formula will be used only for determining the financial bid for Quality and Cost Based Selection (QCBS) evaluation process. However, the payment will be made as per the rate quoted for such Activity as per the payment schedule to the successful bidder.			
Sl. No.	Annexure in RFP	Existing Annexure			Revised Annexure			
5.	ANNEXURE – III Format to share bidder's particulars	Sl. No.	Information	Details	Sl. No.	Information	Details	
		1.	Name of Bidding firm:		1.	Name of Bidding firm:		
		2.	Address and contact details of Bidding firm:		2.	Address and contact details of Bidding firm:		
		3.	Firm Registration Number and Year of Registration		3.	Firm Registration Number and Year of Registration		
		4.	Web Site Address		4.	Web Site Address		
		5.	Status of Firm/ Company (Public Ltd., Pvt. Ltd., etc.)		5.	Status of Firm/ Company (Public Ltd., Pvt. Ltd., etc.)		
		6.	Company's Service Tax Registration No. (GST)		6.	Company's Service Tax Registration No. (GST)		
		7.	Company's Permanent Account Number (PAN)		7.	Company's Permanent Account Number (PAN)		
		8.	Company's Revenue for last 03 years (Year wise)		8.	Company's Revenue for any 3 of last 5 financial years		
		9.	Company's Profitability for the last 03 years (Year wise)		9.	Company's Profitability for any 3 of last 5 financial years (Year wise)		

Sl. No.	Annexure in RFP	Existing Annexure				Revised Annexure													
		10.	Name, Designation and Address of the contact person to whom all references shall be made regarding this RFP:		10.	Name, Designation and Address of the contact person to whom all references shall be made regarding this RFP:		11.	Telephone number of contact person:		12.	Mobile number of contact person:		13.	Fax number of contact person:		14.	E-mail address of contact person:	
6.	ANNEXURE - IV Financial Information	Financial Analysis: Details to be furnished duly supported by figures in Balance Sheet/Profit & Loss Account for the last 03 (three) Financial Years and certified by the Chartered Accountant, as submitted by the Bidder to the Income-Tax Department (copies to be attached).				Financial Analysis: Details to be furnished duly supported by figures in Balance Sheet/Profit & Loss Account for the last 05 (five) Financial Years and certified by the Chartered Accountant, as submitted by the Bidder to the Income-Tax Department (copies to be attached).													
		Sl. No.	Details	(1) 2021-22	(2) 2020-21	(3) 2019-20	Sl. No.	Details	(1) 2021-22	(2) 2020-21	(3) 2019-20	(4) 2018-19	(5) 2017-18						
		(i)	Annual Turnover from examination and recruitment related works				(i)	Annual Turnover from examination and recruitment related works											
		(ii)	Company's overall Annual Turnover				(ii)	Company's overall Annual Turnover											
		(iii)	Revenue from examination and recruitment related works as %age of Company's total Revenue i.e. (i) / (ii)				(iii)	Revenue from examination and recruitment related works as %age of Company's total Revenue i.e. (i) / (ii)											
7.	ANNEXURE-V Details of similar works executed (Conduct of CBT)	DETAILS OF SIMILAR WORKS EXECUTED (CONDUCT OF CBT)				DETAILS OF SIMILAR WORKS EXECUTED (CONDUCT OF TEST and EXAMS)													
		Sl. No.	Information Sought Details		Sl. No.	Information Sought Details													
		Customer Information				Customer Information													
		1	Customer Name		1	Customer Name													
		2	Name of the contact person from the client organization who can act as a reference with contract coordinates Name Designation Address Mobile /Phone Number Email ID		2	Name of the contact person from the client organization who can act as a reference with contract coordinates Name Designation Address Mobile /Phone Number Email ID													
		Project Details				Project Details													
		3	Project Title		3	Project Title													
		4	Start Date/ End Date		4	Start Date/ End Date													
		5	Current Status (In Progress/ Completed)		5	Current Status (In Progress/ Completed)													

Sl. No.	Annexure in RFP	Existing Annexure				Revised Annexure			
			Progress/Completed)						
		6	Number of responding firm's staff deployed on this project (peak time)		6	Number of responding firm's staff deployed on this project (peak time)			
		Value of the Project			Value of the Project				
		7	Order value of the project (in Rupees lakhs)		7	For CBT	Order value of the project (in Rupees lakhs)		
			Total No. of candidates appeared in CBT				Total No. of candidates appeared in CBT		
			No. of Candidates in single shift				No. of Candidates in single shift		
						For Offline	Order value of the project (in Rupees lakhs)		
							Total No. of candidates appeared for Offline		
							No. of Candidates in single shift		
		8	Narrative description of project: (Highlight the components / services involved in the project that are of similar nature to the project for which this RFP is floated		8	Narrative description of project: (Highlight the components / services involved in the project that are of similar nature to the project for which this RFP is floated			
		9	Description of actual services provided by the responding firm within the project and their relevance to the envisaged components / services involved in the project for which this RFP is floated		9	Description of actual services provided by the responding firm within the project and their relevance to the envisaged components / services involved in the project for which this RFP is floated			
		10	Description of the key areas where significant contributions are made for the success of the project		10	Description of the key areas where significant contributions are made for the success of the project			
		11	Order Copies and Performance Certificate received from Client is attached with this statement		11	Order Copies and Performance Certificate received from Client is attached with this statement			
8.	ANNEXURE-X Financial Bid	Sr. No.	Particulars	Price per candidate scheduled (in figure)	Price per candidate scheduled (in words)	Sr. No.	Particulars	Price per candidate scheduled (in figure) [without GST]	Price per candidate scheduled (in words) [without GST]
		1.	Activity-I: Conduct of end to end computer based examination (as explained in RFP)			1.	Activity-I: Conduct of end to end computer based examination (as explained in RFP)		
		2.	Activity -II: Non Examination Process (as explained in RFP)			2.	Activity -II: Non Examination Process (as explained in RFP)		