

## **COMMONWEALTH PARLIAMENTARY ASSOCIATION**

### **APPOINTMENT**

The Commonwealth Parliamentary Association (CPA) is the parliamentary wing of the Commonwealth and brings together some 18,000 Commonwealth Parliamentarians from more than 180 Parliaments and Legislatures in 53 Commonwealth countries around the world. The Secretariat is located in London, United Kingdom.

### **SECRETARY GENERAL**

Reporting to the Executive Committee of the Association, the Secretary General heads a staff of 13 and is the Chief Executive Officer of the Association and, in that capacity, administers its affairs and manages the staff of its Secretariat. The Secretary-General is primarily responsible for the overall promotion of the Association's activities.

He/she will be a person who has: a high level of political awareness and demonstrable skills of working in a politically sensitive environment; evidence of policy and strategy formulation and implementation for a large diverse organization; and an understanding and commitment to the values of the Commonwealth.

The appointment will be for a four-year contract period from 1 January 2016, non-renewable. The annual gross salary will be commensurate with qualifications and experience and will not be less than Pound 90,000. A non-contributory pension plan, health care insurance and relocation support are also provided.

Further details of this appointment, together with information on the CPA, can be obtained from CPA (India Region) website <http://loksabha.nic.in> (New Events)

Candidates wishing to apply for the post should submit their application and detailed curriculum vitae by post, fax or E-mail to ensure receipt by Friday, 19 June, 2015 marked STRICTLY CONFIDENTIAL, to:

**Shri Cyril John,  
Joint Secretary,  
Lok Sabha Secretariat,  
Room No. – 009  
Parliament House Annexe,  
New Delhi  
Fax: 23092619  
Tel: 23034342  
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